

MISSION / JOB DESCRIPTION

8/3/2021

MUSIC DIRECTOR / ORGANIST

Job Title: Music Director/Organist

Purpose: The Music Director/Organist is to develop and lead the music ministry for our church, in consultation with the Pastor and other team members, in a way that is consistent with our mission, value, and theology, including but not limited to the Lutheran liturgy.

Position Status: Part-Time

Reports To: Congregational Council

Support Team: Worship & Music Committee and Mutual Ministry Committee

Responsibilities:

- Provide organ (or accompaniment) music at all worship services, including Sunday and special services designated by the Congregational Council in consultation with the Worship & Music Committee.
- Schedule substitute organist for up to four (4) Sundays off each year.
- Obtain consent for absence from the Congregational Council three (3) weeks prior to requested absence.
- Schedule regular rehearsals, rehearse with, and accompany the voice choir.
- Arrange for, rehearse with, and accompany soloists and instrumentalists for any special music used in the worship service. Any remuneration must be negotiated and approved by the Congregational Council in advance.
- Rehearse with and accompany assisting ministers for chanting.
- Select and provide to the church office all musical information (Prelude, Hymns, Postlude, etc.) required for the development of worship bulletins.
- Attend scheduled planning meetings with the Pastor and/or the Worship & Music committee.
- In consultation with the Worship & Music committee, prepare and submit to the Congregational Council the annual budget requests regarding the music ministry program.
- Arrange for maintenance and repair of Zion's musical instruments.
- Oversee the church music library.
- Maintain a continuing professional level of music training appropriate to the position.

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Requirements:

- Provide a signed statement from a licensed medical doctor verifying appropriate physical condition to perform the responsibilities outlined in this document.
- Provide PA Child Abuse clearance, PA State Police background clearance, and FBI fingerprints documents as required.
- Demonstrate musical skills and competence.
- Demonstrate love and respect for people.
- Possess strong planning and organizational skills.
- Demonstrate the ability to function as a creative individual who is dependable, responsible, and self-motivated.

Salary: Negotiable, consistent with candidate education, experience, and skill level